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June 12, 2019

**JOB POSTING  
Elders Summer Project Coordinator**

The Witsuwit'en Language and Culture Society is a non-profit, clan and nation-based organisation, whose mandate is to support and encourage the revitalisation of the Witsuwit'en language and culture in all aspects of Witsuwit'en society through research and education, as well as advocate for Witsuwit'en language and cultural rights and protection.

We are looking for a project coordinator with strong organisational and interpersonal skills who will coordinate cultural workshops (including transportation) and health and wellness (IFOT) activities and on a weekly basis for Elders and fluent speakers involved in our programs.

**Qualifications and Skills:**

- Some post-secondary education preferred or equivalent experience related to the posting (Social Work, Social Sciences, Health).
- Knowledge of Witsuwit'en language and culture, as well as Witset community resources are assets.
- Must have strong organisational skills and an ability to work independently.
- Must have excellent interpersonal and communication skills.
- Experience working with Elders is an asset .
- Must have a valid driver's license and be willing to drive to our Witset office, if not from the village. A Class 4 license is an asset.
- Must have strong computer skills (Word, Excel, email).

**Contract duration:** 8 weeks (Starting July 2, 2019)

**Wage:** \$25/hr, 25 hours/week

**Closing date:** June 24, 2019

PLEASE SUBMIT A COVER LETTER AND RESUME WITH REFERENCES- INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED. (Contact information above)